

August 12, 2025

Salem Township Trustees - At the Salem Township Conference Room

Page 1 of 3

The Salem Township Board of Trustees met on August 12, 2025 in regular session at the Salem Township Fire Station Conference Room for the purpose of transacting the business of the Township. Trustee Susan Ramsey called the meeting to order at 7:00pm with Trustees Ralph Blanton and Heath Kilburn present. Mrs. Ramsey led all those present in the pledge to the flag.

Meeting Minutes:

- The trustees read the minutes from the July 8, 2025 meeting. Mr. Blanton made a motion to approve the minutes. Mr. Kilburn seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

Guest: WC Sheriff Barry Riley, Gary & Teresa Paynter, Robert Woodruff, Ralph & Carol Freiburger, Steve and Lori Cook, Troy O. Brown, Dan Bloomberg, Brian Phillips, Lynn Abrams, Jerry Martin and Kathleen Applegate

Fire Department - Chief Moenster reported:

- It has been a steady so far for July and August.
- Harlan Township has hired paid part-time staff – so those runs have slowed down for us.
- Participated in Morrow Police Department National Night Out.
- Would like to offer the position of part-time FF/EMT to Owen Brown pending his successful completion of his pre-employment physical and background check. Mr. Blanton made a motion to offer the position of part-time FF/EMT to Owen Brown pending his successful completion of his pre-employment physical and background check. Mr. Kilburn seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

Administrator/Public Safety Director - Mr. Harrison reported:

- Resolution 07-2025 Update to Resolution 05-2023 to amend procedure for the removal, repair, or securance of insecure, unsafe, or structurally defective buildings or other structures in the township. Mr. Blanton made a motion to adopt Resolution 07-2025. Mrs. Ramsey seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

- We are working on our Cyber Security requirements due to House Bill 96. There is a January 2026 deadline to have a policy in place.
- Putting in culvert at 3745 Trovillo Rd. this week.
- Received quotes for new administrator truck. Mr. Kilburn made a motion to purchase the 2024 F350 in the amount of \$46, 271.00. Mrs. Ramsey seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

- Working on trees at Cemetery on Gheils Carrol
- Mr. Blanton reported that the Cemetery on Ward Rd. has 5 head stone down. Mr. Harrison will have it taken care of.
- Guest asked for Mr. Harrison to check on culvert on S. Waynesville Rd. near Shawhan Rd.
- Should receive new truck soon. Plow is being fitted for it.
- Update on 4414 Mason Morrow Milgrove Rd. – Met with the Owner, WC Building dept., WC Soil and Water Dept. due to flood zone. Our Township Zoning is involved as well – to make we are moving in the right direction will everyone involved.
- Road crew
 - Busy with Arm mowing. Done for the summer. Plan to go back out in late fall.
 - Working on equipment – most is up and running.
 - Have been out 5 times this year bush hogging.
 - Busy trimming trees

August 12, 2025

Salem Township Trustees - At the Salem Township Conference Room

Page 2 of 3

Zoning: Zoning Inspector Mike Yetter reported:

- Presented Resolution 2025-06 Appointing the Salem Township Zoning Commission. Mr. Blanton made a motion to adopt Resolution 2025-06. Mr. Kilburn second the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

- Violations being addressed:
 - 3887 Washington Way – Junk and Debris
 - Bramble Bush – Truck parking on street – weight issues – letter has been sent
 - 4070 Taude Ct. – Junk complaint
- Variance for Cook Residence on Mason Morrow Milgrove Rd. scheduled for August 13, 2025 7pm
- Noise Violation issue from residents regarding White Oak Farm – Events. Request to table until next meeting. Requesting legal counsel to attend meeting to address the issue. Trustees agreed.

Guest Comments:

- Newly elected Sheriff Riley presented the trustees with an update from the WC Sheriff's office.
- Mr. Brian Phillips asked Trustees how their fiscal officer presents finances to them. Mr. Blanton replied that they receive a Fund Balance sheet monthly. They also receive reports on all expenses and receipts that have been made since the last meeting. The Fiscal Officer agreed.
- Mrs. Carol Freiburger reported concerns regarding her electric charges. They have gone up and who can she talk to about it. Mrs. Ramsey gave her the contact information.
- Mr. Jerry Martin complimented the paving work. Has concerns about the berm along the Gilmour Rd. Mr. Harrison said he will take a look at it and report back.
- Mr. Jerry Martin also asked Zoning to look at all the junk at the house on 123 next to the church. Mr. Yetter said he will look into it.
- Mr. Troy Brown asked how the new Township building was coming along. Mr. Blanton reported the outside is completed. Now working on quotes for work on the inside such as, framing, Electric, Restroom, furnace.

Trustee Heath Kilburn reported:

- Would like to send inquiry to legal counsel regarding ATV's/Golf carts – slow moving vehicles allowed on township roads. Other townships and Villages are doing it – would like to be included in it. Will report back.
- Concerned about all the dead trees in the cemetery. It's going to be expensive but are going to need to get it taken care of over the next couple of years. All agreed.

Trustee Ralph Blanton reported:

- Would like to inquire at purchasing the property (4.46 acres) next to the cemetery. Would like to ask legal counsel to send a letter of interest to the property owners. All agreed.

Trustee Susan Ramsey reported: Nothing at this time.

Cemetery updates: None

August 12, 2025

Salem Township Trustees - At the Salem Township Conference Room

Page 3 of 3

Fiscal Business Vicky VonHolle, Fiscal Officer reported:

- Presented Resolution 2025-05 to approve the assessment for artificial street lighting in the lighting district of the township. Mr. Blanton made a motion to adopt Resolution 2025-05. Mrs. Ramsey second the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey - yea Mr. Kilburn – yea

- Presented elected officials pay increase for 2025 due to budget increase. Retro to March 1, 20025. Mrs. Ramsey made a motion to approve elected officials pay increase for 2025 due to budget increase. Mr. Blanton second the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey - yea Mr. Kilburn – yea

- Presented payroll and bills that are ready for payment. Mr. Kilburn made a motion to approve the payroll and to pay the bills as presented. Mrs. Ramsey seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey - yea Mr. Kilburn – yea

Adjournment:

- With no further business to come before the board, Mr. Kilburn made a motion to adjourn the meeting at 8:32pm. Mrs. Ramsey seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey - yea Mr. Kilburn – yea